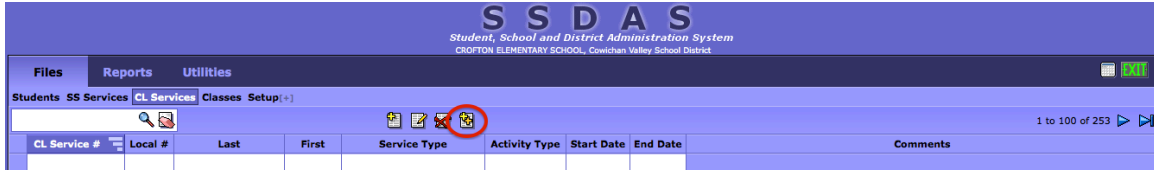


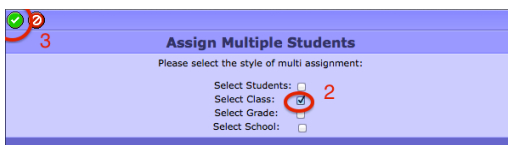
Assigning the same service to Multiple Classes

It is now possible to assign the same service to more than one class:

- 1) Select Assign multiple students

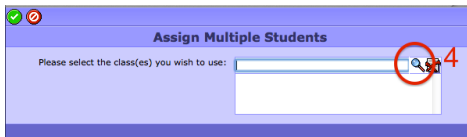


- 2) Select Class
- 3) Select the green Check Box

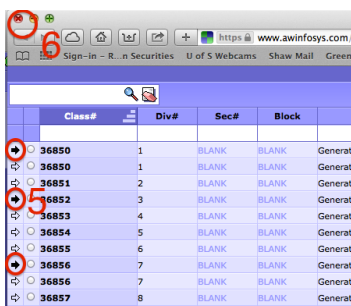


This Assign Multiple Students window is now larger so you can select more than one class

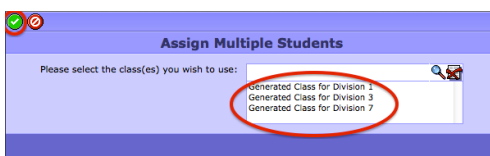
- 4) Select the magnifying glass



- 5) Select as many classes as you would like by clicking on the arrows (the arrows will be black when the class is selected)
- 6) When all the classes are selected close the window at the top left corner



- 7) The selected classes will now appear in the window
- 8) Close this window to finish selecting classes



Finish recording the service.